

CUSTOMER SERVICE & ADMINISTRATION PROFESSIONAL

AVAILABLE CANDIDATE PROFILE

CANDIDATE #W103

Highly motivated with extensive experience in customer service and administration within community service, health care, real estate, and larger scale retail. The candidate recently completed Certificate III in Business. Seeking a part time customer service or administration opportunity in the Western suburbs.

QUALIFICATIONS AND LICENCES

Certificate III in Business

HOURS

Available for part time opportunities of approximately 20 hours

CURRENTLY SEEKING EMPLOYMENT WITHIN

Administration Assistant / Reception
Customer Service Representative
Contact Centre Operator

TRANSPORTATION

Has own transport readily available.

RESTRICTIONS

Ability to sit, stand, walk and change posture (as required) is recommended

A financial incentive of up to \$26,000 is available to employers using the WorkSafe Incentive Scheme for Employers (WISE).