

## Receptionist/Customer Service Available Candidate Profile

### CANDIDATE #E305

An experienced Customer Service Assistant with over 10 years' experience; seeking work in a Receptionist or Customer Service position in the outer eastern suburbs.

### QUALIFICATIONS AND LICENCES

MYOB Level 1 & 2 – Holmesglen (2018)

Working with Children Check (2018)

National Police Check (2018)

### HOURS

Available for part time opportunities up to 4 days a week.

### CURRENTLY SEEKING EMPLOYMENT WITHIN

Retail Assistant

Customer Service Representative

Quality Controller

Receptionist

### TRANSPORTATION

Has own transport readily available.

### RESTRICTIONS

Able to perform desk duties with lifting restrictions over 5kgs.