

## Medical Receptionist/Administration

### Available Candidate Profile

#### CANDIDATE #E310

Experienced chef with management and front of house experience within the hospitality industry. Has strong customer service skills and professional phone manner. Has recently completed a medical receptionist course and is enrolled in a medical secretary course to be complete in March. Seeking an administrative/customer service/medical receptionist role in the south eastern suburbs.

#### QUALIFICATIONS AND LICENSES:

Certificate III in Commercial Cookery  
Certificate IV Hospitality Management

#### CURRENTLY SEEKING EMPLOYMENT WITHIN:

Medical industry or aged care as a food service assistant.

#### HOURS

Full time hours

#### TRANSPORTATION:

Has own transport readily available.

#### RESTRICTIONS

Able to lift up to 5kg.

Allow for periods of standing and walking.